



## How to fill out a scorecard correctly

Men's		Championship Tees	542	180	419	401	407	359	147	518	430	3403	Initials	414	200	392	555	417	221	375	534	452	3560	6963	Men 74.0 / 143 (N)			<input checked="" type="checkbox"/>	
		Regular Tees	478	131	380	330	346	303	120	477	381	2946		361	143	328	520	335	161	297	497	422	3064	6010	Men 70.3 / 122			<input type="checkbox"/>	
		Men's Handicap	17	9	1	5	11	7	15	13	3				14	6	18	10	12	4	16	8	2		Date: 5/21/07 (M)				
		Par	5	3	4	4	4	4	3	5	4	36			4	3	4	5	4	3	4	5	4	36	72	HCP	NET	ADJ. SCORE	
(A)	(B)	←----- (D) -----→											(C)																
Tom A. Jones	9218756	4	3	6	4	3	5	3	6	5	39	TJ	5	5	3	5	6	3	4	4	5	40	79	4	75	79			
John Smith	8659267	6	3	4	6	4	5	5	4	5	42	JS	3	5	6	5	5	4	6	3	5	42	84	12	72	84			
Hole	SCGA/GHIN #	1	2	3	4	5	6	7	8	9	OUT	10	11	12	13	14	15	16	17	18	IN	TOTAL							
Bill Brown	Guest	6	5	5	6	5	3	5	5	7	47	BB	3	5	5	7	5	4	5	4	5	43	90	18	72	90			
Pete Smith	9673115	8	4	6	7	3	8 x	4	4	5	49	PS	3	6	5	9A	4	6	6	5	6	50	99	21	78	98			
		(E)						(F)		(G)		(H)		(I)		(J)		(K)		(L)									
Women's		Par	5	3	4	4	4	4	3	5	4	36	Initials	4	3	4	5	4	3	4	5	5	37	73	Scorer: Tom Jones (O)				
		Ladies' Handicap	9	17	7	13	15	3	5	1	11			14	16	6	12	4	18	10	2	8		Attested: Pete Smith					
		Forward Tees	409	100	322	249	342	270	108	426	326	2552			306	128	297	452	301	106	253	470	402	2715	5267	Women 70.9 / 126			<input type="checkbox"/>

An incorrectly filled out scorecard can cause unnecessary headaches for the handicap chair and players alike. To fill out a scorecard completely and accurately, do the following:

- A. Legibly print first name or initials and last name. Remember, there may be more than one Smith or Jones in your club.
- B. Enter the SCGA member number for yourself and other members of your group. Indicate "guest", "nonmember" or "new member" if someone in your group does not have an SCGA member number. This will alleviate the need for the Handicap Committee to search the club's entire membership roster.
- C. Ask all the players of your group for their course handicap to which they will play that round, and record them on the scorecard.
- D. Enter scores for each hole during the first and second nines after you leave the green of each complete hole.
- E. In the example, Pete Smith has taken nine strokes on hole # 6 and has picked up his ball before holing out. With a 21 handicap, under Equitable Stroke Control (ESC), Pete is allowed a maximum of 8 on each hole during his round. As a result, the scorer gives Pete an "x8" for this hole. (Note: Since this was an "informal" competition, Pete picked up his ball to help speed up play. If he were competing in a stroke play tournament, he would have been disqualified for not completing this hole.)
- F. Add front nine scores and ask each player to check his individual hole-by-hole scores.
- G. Since most scorecards fold, before starting the back nine, write the initials of the players on the card so scores can be placed on the same line as the front nine.
- H. If the scorekeeper is aware that a player should receive an ESC adjustment on his score on a hole for handicap purposes, he might want to place a small "a" next to the score. This will help the player when he adjusts after the round is completed.
- I. Add back nine scores and ask each player to check his individual hole-by-hole scores.
- J. Add both nine scores.
- K. Subtract course handicap from the gross to determine "net score."
- L. Figure adjusted score by subtracting individual hole adjustments from the gross score in accordance with ESC. Pete Smith's score adjustments would come on holes # 6 and # 13. In addition to the "x8" discussed in "E", his score of 9 on # 13 would also be adjusted back to an 8 and his gross score of 99 is adjusted to 98. The ESC score is always posted for handicap purposes.
- M. The correct date is very important as the score will be placed in the proper chronological order in the player's score file.
- N. Indicate the course played (e.g. Championship or Regulation tees).
- O. Both the scorers and the attester should check all the entries, figures, additions, and adjustments before signing the card.

Check Tees Played